



## **WomenSV**

### **Domestic Abuse Advocate**

**Mission:** To educate the community, train providers and empower survivors in order to break the cycle of abuse in middle-to-upper income areas so that every woman and child can exercise their fundamental human right to be free and safe in their own home.

#### **Job Overview**

As a member of a team, provide coaching, guidance and support to women who have experienced intimate partner abuse.

**Position Reports To:** Executive Director

**Employment Status:** Regular, Full-time, Exempt

#### **Primary Duties and Responsibilities**

- Perform client intake, initial and ongoing safety planning, threat assessment and follow up
- Support clients via court accompaniment, police station and attorney accompaniment
- Educate and support clients on Domestic Violence and provide connections with WomenSV resources for help
- Co-facilitate weekly support groups (eventually lead groups in Executive Director's absence as needed)
- Answer the WomenSV DV Helpline for first line support for clients
- Focus on empowering clients to make their own informed decisions
- Become familiar with a broad range of resources and providers and build contacts to grow the network of resources and providers for WomenSV
- Provide content and updates for the WomenSV Newsletter for donors/supporters
- Help with social media (Facebook, Twitter, website)

## **Secondary Responsibilities**

- Perform research for and continue work on WomenSV DV101 book with specific sections on DV in the affluent community for different providers (teachers, medical staff, attorneys, therapists, employers, DV agencies)
- Public Relations, networking, community outreach including media, interviews
- Perform research for and prepare Power Point presentations for specific audiences/topics related to domestic abuse such as:
  - domestic abuse and the elderly
  - domestic abuse and the child with chronic illness
  - domestic abuse and the workplace
  - domestic abuse and the college student
  - impact of domestic abuse on children
- Deliver public presentations on domestic violence in the affluent community
- Deliver professional trainings on domestic violence in the affluent community
- Help with webcasts and webinars
- Other projects as needed

## **Minimum Qualifications:**

- B.A. or B.Sc. degree, or equivalent combination of education and experience in social work or a related field
- Passionate about the cause of domestic abuse
- Demonstrated trauma-informed understanding of domestic abuse and its impact on survivors
- Demonstrated ability to practice reflective listening, empathy, offer support and validation
- Completion of 40-65 hour DV Advocacy training certification program
- Demonstrated ability to problem solve, brainstorm, creatively strategize and “think outside the box”
- If work history includes support around physical and sexual violence only, willingness to gain mastery of covert abuse including strategies to help survivors address it more safely and effectively
- Demonstrated effectiveness in presenting and teaching sensitive subjects

- Demonstrated effective written, verbal and group facilitation skills
- Strong public speaking skills
- Self-motivated, demonstrates initiative yet willing to take direction and constructive feedback
- Demonstrated ability to multi-task, self-manage to meet competing priorities, and modify plans to meet dynamic business needs; resourceful, flexible
- Demonstrated attention to detail
- Demonstrated effective experience as a leader, partner and member of a team

**Desired Qualifications:**

- Prior experience working with victims of intimate partner abuse
- Prior experience working with trauma survivors from diverse racial backgrounds
- Familiarity with the “culture of affluence”
- Familiarity with more subtle, covert forms of abuse perpetrated by powerful, sophisticated abusers
- Familiarity with the impact of abuse on survivors in middle-to-upper income areas
- Experience leading or co-leading a support group
- Demonstrated ability to identify resources for clients based on individual needs
- Demonstrated proficiency with MS Office Suite, particularly Excel, Word, PowerPoint
- Some teaching/counseling background preferred

**Salary:** \$55k-\$60k

To apply, please send resume to [hr@womensv.org](mailto:hr@womensv.org)

**EOE Statement:**

WomenSV is an equal opportunity employer. Equal opportunity and consideration are afforded to all qualified applicants and employees. We will not unlawfully discriminate on the basis of ancestry, race, color, disability (physical and mental, including HIV and AIDS), genetic information, gender, gender identity, gender expression, marital status, military or veteran status, national origin, race, religion (including religious dress and

grooming), sex (including pregnancy, childbirth, breastfeeding and/or related medical conditions), sexual orientation, request for FMLA, or any other basis protected by law (hereinafter referred to as “Protected Characteristic”). WomenSV is committed to working with and providing reasonable accommodation to applicants with disabilities in accordance with the American Disabilities Act and state disability laws.