



## **Live Violence Free JOB DESCRIPTION**

**Position: Therapist, MFT, LCSW, LCPP intern or CA licensed therapist**

**Primary Responsibilities:**

Under the supervision of the Clinical Counseling Supervisor & Operations Director, provide direct client counseling services.

**A. Counselor:**

1. Read and understand all objectives listed in the sexual assault and domestic violence grants including the 13 mandated objectives.
2. Provide counseling to victims of domestic violence, sexual assault, and child abuse and their children.
3. Facilitate domestic violence support group and adults molested as children support group.
4. Provide family counseling for victims of domestic violence and their children, teaching parenting and bonding skills through art and play therapy.
5. Provide counseling and referrals for victims of domestic violence on life skills, parenting skills, medical services, substance abuse, and obtaining and maintaining permanent housing.
6. Provide crisis intervention and advocacy services to victims as necessary. Coordinate services with other community resources as appropriate.
7. Complete client service documentation and required program statistics. Statistical client sheets are to be turned in to the Statistician by the end of each month.
8. Maintain complete files on all counseling clients. Submit client files to the Statistician within 30 days of termination of therapy.
9. Meet weekly with shelter staff, Counseling Supervisor, and other counselors to review therapy of shelter clients.
10. Meet weekly with counseling supervisor for client supervision.

**B. Other Duties:**

1. Attend weekly staff meetings and monthly in-services.
2. Assist with fundraising activities and community education as requested.
3. Share in office coverage and maintenance.
4. Maintain skill level through reading and attends trainings as requested.
5. Submit articles for newsletter when requested.
6. Complete the state certified 80 hour training.
7. Other duties as assigned.

**Qualifications:**

Masters degree in counseling field required. M.F.C.C., LPCC or L.C.S.W. intern and/or license preferred. At least one-year experience in clinical counseling, including crisis intervention. Bilingual preferred but not required. Organization and networking skills a must. Team oriented approach to client services required. Occasionally this position requires moving and lifting objects up to 25 pounds. Valid driver's license, current auto insurance and registration, and dependable vehicle are required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position. Clinical supervision for California BBS hours will be provided.