



JOB ANNOUNCEMENT
Position Closes: June 20, 2016

Position: Policy Coordinator
Status/Hours: Full-time; hourly; non-exempt; 40 hours per week
Wage: Range, dependent on experience

The California Partnership to End Domestic Violence (the Partnership) is the domestic violence coalition representing over 1,000 survivors, advocates, organizations & allied groups. Through our public policy, communications & capacity-building efforts, we align prevention & intervention strategies to advance social change. The Partnership believes that by sharing expertise, advocates & policy-makers can end domestic violence. Every day we inspire, inform & connect all those concerned with this issue, because together we're stronger.

MINIMUM / DESIRED QUALIFICATIONS

Education and Experience:

- A. Bachelor's degree in Public Policy, Public Administration or related field; or equivalent experience
- B. Minimum of two years of experience in a non-profit setting involving domestic violence, sexual assault, women's rights, social justice or similar organization
- C. Demonstrated experience advocating for public policy and systems change
- D. Experience advancing public policy with membership coalitions and/or professional associations desired

Knowledge, Skills and Abilities:

- E. Excellent organizational skills
- F. Strong communication and interpersonal skills
- G. Demonstrated knowledge of domestic violence issues
- H. Knowledge of California domestic violence codes and statutes, and related federal legislation
- I. Commitment to the Partnership's Vision, Mission, Guiding Principles of Unity and Cultural Competency Standards
- J. Proficiency in word processing, spreadsheet, presentational, database and internet applications, including Microsoft Office Programs
- K. Access to reliable transportation and ability to travel as needed to complete job duties; valid driver's license and proof of auto insurance

**INTERESTED APPLICANTS SHOULD SUBMIT COVER LETTER & RÉSUMÉ DEMONSTRATING QUALIFICATIONS
BY JUNE 20, 2016 TO: jobs@cpedv.org**

The Partnership is an equal opportunity employer. Women, people of color, survivors, people with disabilities, and persons who are LGBTQ are encouraged to apply.