



Prevention Specialist Position Open until October 15, 2021

About the Partnership: The California Partnership to End Domestic Violence is California's recognized domestic violence coalition, representing over 1,000 advocates, organizations, and allied groups. We recognize that domestic and intimate partner violence is one of many interconnected forms of systemic oppression and unequal power. It silences diverse perspectives and prevents people and communities from reaching their full potential. The coalition works to lead and energize the domestic violence movement by strengthening the capacity of the field to listen to the varied perspectives of survivors, families, and communities with the goal of ending/preventing domestic and intimate partner violence.

About the Prevention Team:

The Prevention team is responsible for providing training and technical assistance to ensure that preventionists and communities throughout the state have the tools and skills to deliver primary and secondary intimate partner violence prevention programs. The main strategies the Prevention team leads include:

Position Summary:

Under the guidance and supervision of the Director of Impact Strategies, the Prevention Specialist is responsible for developing, implementing and evaluation of our CDC DELTA Impact Project. The main strategies of the project are:

- Improving awareness of and access to paid leave benefits, particularly immigrants and low-wage workers. A Paid Family Leave training toolkit and peer networking activities increase the impact of the effort throughout California.
- Coordinating and leading prevention Communities of Practice to provide peers support and mentorship to DV preventionists across California.
- Developing and promoting interactive on-line stories to support partners from intersecting disciplines in learning their role and resources for prevention dv.
- Contracting with a local service agency to develop robust primary prevention programs including those that engage men and boys and improve school climate and safety.

The Program Specialist is expected to exercise independent decision making to accomplish the goals of the project and to serve as the main resource for the project specific topic(s) for Partnership staff, members, and partners.

PRIMARY RESPONSIBILITIES:

The person who fills this position will lead planning, implementation, and evaluation of the Partnership's CDC funded DELTA prevention activities including projects within various systems to promote protective factors and reduce risk factors at the community and societal levels of the social ecology.

This includes:

- a. Developing, preparing, and implementing annual workplans and timelines in alignment with the Partnership's Theory of Change
- b. responding to requests for technical assistance

- c. collaborating with key community partner organizations to increase their capacity to implement primary prevention activities
- d. Facilitating and supporting networking, mentoring and support activities among and for emerging leaders
- e. Supporting and collaborating with statewide partnerships to create and implement a statewide prevention action plan
- f. Collaborating with colleagues to assess statewide prevention needs, identify existing and develop new resources, sample policies, procedures, forms, and promising practices; promote the use of and peer sharing of resources through list serves and online forums.
- g. Developing, delivering, and disseminating training curricula and materials on a wide variety of IPV Prevention related topics
- h. Planning and coordinating educational opportunities, webinars, conferences, workshops, and trainings including as a presenter when appropriate
- i. Collaborating with other Partnership staff to develop and implement communications and publicity strategies for prevention work
- j. Working with the Director of Impact Strategies and evaluation consultant to develop, validate and implement project evaluation plan; review evaluation data submitted by subcontractors and consultants to ensure correct and accurate reporting

This position will, in partnership with the Partnership's administrative team, conduct search for, finalize contracts with, and liaise with contractors/subrecipients for completion of program deliverables. They will monitor and coordinate work of contractors and subrecipients to meet grant requirements.

The person in this position will prepare written grant activity reports and implementation plans.

This person will liaise with the funder, it's contractors/subrecipients and other collaborators on related project activities.

MINIMUM / DESIRED QUALIFICATIONS:

Education and Experience:

1. Bachelor's degree or equivalent experience in Social Work, Public Health, Public Administration, or related field is preferred
2. Minimum of five years of experience in a non-profit setting involving violence prevention, women's rights, social justice, or similar organization
3. Minimum three year of experience with and demonstrated high level of knowledge in the project specific subject area
4. Demonstrated experience delivering prevention strategies including but not limited to: assessing needs, providing technical assistance, planning and executing educational offerings, preparing written materials
5. Experience gathering evidence on best practices and synthesizing research into programmatic recommendations, curricula, and educational materials
6. Demonstrated experience in program evaluation
7. Experience with government-funded projects (e.g., grant-writing, contract compliance and statistical reporting)

Knowledge, Skills and Abilities:

8. Demonstrated knowledge of and commitment to ending domestic violence
9. Extensive knowledge of specific topic area

10. Bilingual Spanish skills desired
11. If not already completed, must complete a 40-hour domestic violence counselor training within first 3 months of employment
12. Understanding of and commitment to issues of anti-oppression and cultural relevance and responsiveness
13. Demonstrated ability to produce high quality work, on time with competing priorities
14. Demonstrated ability to take initiative, work independently and be accountable for actions
15. Commitment to centering survivor voices
16. Willingness and ability to work collaboratively and in coordination toward more effective and sustainable solutions within a team and across disciplines/organizations
17. Ability to build partnerships with a variety of people including survivors, organizational leaders, shelter, direct service staff and co-workers.
18. Commitment to the Partnership's Mission and Theory of Change
19. Proficiency in word processing, spreadsheet, presentational, project management and internet applications, including Microsoft Office Programs
20. Access to reliable transportation and ability to travel as needed to complete job duties

Salary: \$61,200-\$77,438 annually, depending on experience
Benefits: Health, vision & dental insurance; holidays, paid vacation & sick leave
Location: Can be remote, with periodic travel to the Sacramento office once it is reopened and travel is safe.

Interested Applicants Should Submit Cover Letter & Résumé Demonstrating Qualifications by October 15, 2021 to jobs@cpedv.org with the subject Line "DV Prevention Specialist"

For more information about the Partnership visit our website at www.cpedv.org

The California Partnership to End Domestic Violence is an equal opportunity employer and makes employment decisions on the basis of merit. The Partnership desires to have the best available person in every position. Organizational policy prohibits unlawful discrimination based on race, color, creed, gender, religion, marital status, age, national origin or ancestry, physical or mental disability, medical condition including genetic characteristics, sexual orientation, or any other consideration made unlawful by federal, state, or local laws.