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## Stand Up Placer, Inc. – Job Description

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<b>Position:</b>	Manager of Clinical Programs
<b>Reports To:</b>	CEO/Executive Director
<b>Location:</b>	Stand Up Placer Administrative Offices
<b>Job Status:</b>	Salary Exempt

### **ABOUT STAND UP PLACER**

Stand Up Placer provides comprehensive services to Placer County survivors of domestic violence, sexual assault, and human trafficking, and their families. Our mission is: Saving lives by empowering survivors and educating communities to stand up to domestic violence, sexual assault, and human trafficking.

### **POSITION SUMMARY**

Responsible for quality assurance of clinical services provided by all clinical staff including registered interns, volunteers and trainees. Performs management, administrative and analytical tasks that ensure all programs align with agency values and operational principles. Models good clinical skills, professionalism and maintains integrity of services consistent with agency's mission.

***Master's degree in Counseling, Clinical Psychology, Social Work or a related field with Board of Behavioral Sciences California State licensure. Licensed to provide supervision to interns and trainees.***

### **ESSENTIAL RESPONSIBILITIES MAY INCLUDE THE FOLLOWING:**

- Collaborate within management team to achieve best practices for whole person, trauma informed, survivor centered services
- Recruit, train, and supervise clinical team.
- Provide direct oversight of all clinical services provided by the agency.
- Provide clinical case supervision to MFT/MSW Interns & Trainees
- Participate in regular case conferences, and program meetings.
- Supervise and evaluate clinical staff and volunteers.
- Development and implementation programs related to provision clinical services as appropriate
- Assure integration of clinical team within agency structure and mission
- Participate in agency Leadership Meetings and All Staff Meetings
- Communicate professionally and effectively internally and externally.
- Other duties as assigned by the CEO/Executive Director.

## **QUALIFICATIONS**

- Master's degree in Counseling, Clinical Psychology, Social Work or a related field with CA State licensure. Licensed to provide supervision to interns and trainees.
- Three years professional experience providing direct clinical services to trauma victims, clinical supervision, leadership and managerial skills.
- Knowledge of various aspects of trauma victim issues, including child development, child abuse, domestic violence, sexual assault, and human trafficking.
- Complete Stand Up Placer's Crisis Intervention Training program (post-hiring requirement);
- Valid California Driver's license and reliable transportation, including vehicle insurance.

## **ESSENTIAL PHYSICAL REQUIREMENTS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Applicants must be able to perform tasks which involve the ability to exert light physical effort in sedentary to light work on a daily basis. Tasks may involve extended periods of time at a keyboard or workstation.

## **DISCLAIMER STATEMENT**

This job description lists typical examples of work and is not intended to include every job duty and responsibility specific to a position. An employee may be required to perform other related duties not listed in the job description provided that such duties are characteristic of the position.

## **COMPENSATION AND BENEFITS**

Compensation is commensurate with experience. Benefits include health, dental, and vision insurance with Flexible Spending Account, paid vacation, holidays, AFLAC, and 401k.

## **TO APPLY**

Applications will be accepted until this position is filled. Qualified applicants should send resume, cover letter and professional references to Marianne Nodes, at [marianne@standupplacer.org](mailto:marianne@standupplacer.org) with Manger of Clinical Programs in the subject line. Please indicate how you heard about this position.

Stand Up Placer is an equal opportunity employer. For more information you can visit our website at [www.standupplacer.org](http://www.standupplacer.org)

**Acknowledgement**

I have read the contents of this job description and understand this document is not a contract for employment. Further, I understand that if hired, my employment with STAND UP PLACER (Agency) is at-will, and that I or the agency may terminate my employment at any time with or without cause or notice.

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Employee Signature

\_\_\_\_\_  
Date

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Supervisor's Signature

\_\_\_\_\_  
Date