



Karen Turner, Managing Director

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EXECUTIVE DIRECTOR – Bend, Oregon

www.saving-grace.org

A well-established and growing Central Oregon non-profit team is seeking an inspirational leader to see them into the future!

WHO WE ARE!

Saving Grace provides comprehensive family violence and sexual assault services and promotes the value of living life free from violence. We believe in:

- Declaring freedom from fear of all forms of abuse a basic human right
- Empowering survivors of violence to make their own choices by exercising their right to self-determination
- Respecting children, women and men equally
- Breaking the cycle of violence through education
- Offering a program balancing prevention, intervention and support
- Endorsing public policy making violence unacceptable in our society
- Conducting our own affairs in an ethical and caring way
- Establishing ourselves in a leadership role in the community to promote freedom from violence

WHERE YOU GET TO LIVE!

Bend, Oregon is the mountain town that has it all! Located in the in the shadows of the Cascade Mountains and surrounded by numerous lakes and rivers, Central Oregon is an outdoor enthusiast's paradise. Check out the sights and sounds of Bend at: <https://vimeo.com/200038114>

WHAT YOU GET TO DO!

The Executive Director has the opportunity to oversee the administration, programs and strategic plan of the organization and gets to lead fundraising, marketing, and community outreach. Reporting to a top-notch Board of Directors, the Executive Director will effectively lead and manage change with a passion for the mission of this innovative, forward-thinking organization in a collaborative and positive spirit that engages others; provide governance, stewardship, and ambassadorship to Saving Grace; sustain the organization's ongoing operations; provide a positive work culture that supports and develops staff and leadership through effective communication, coaching and respect; balance present and future needs through investment in leadership capacities, operations and administrative systems, fiscal reserves, community education and visibility; prioritize maintaining positive collaboration with the board, staff, and community partners, and expanding and nurturing donor relationships.

Some areas of focus for the Executive Director are:

Governance: Develop, implement, and monitor policies, plans and programs to achieve Saving Grace's mission and goals as established in the agency's governing documents. Provide overall operational direction and ensure efficient operations and quality service delivery. Be ultimately responsible for leadership, management, facilities and equipment, security and safety of the staff and clients of the agency. This includes Board Development, Strategic and Operational Planning and Staff Development and Management.

Stewardship: Devise, implement and monitor strategies and direct activities to ensure financial, political and logistical support for short-term success and long-range stability. At Saving Grace Stewardship encompasses Resource Development and Fiscal Management.

Ambassadorship: Serve as Saving Grace's chief spokesperson and face of the organization, communicating the mission so the organization is positively perceived and recognized for promoting solution-oriented approaches in our service area, for the benefit of our stakeholders. We believe Marketing, Publicity and Community Relations are critical components to the Ambassador role!

WHAT YOU WILL NEED TO BE SET UP FOR SUCCESS AT SAVING GRACE!

- Degree in business, public administration or related field.
- A minimum of 10 years of related nonprofit leadership experience including resource development and community relations experience.
- Experience and education specifically in serving the populations and social service areas served by Saving Grace including:
 - Oppression awareness;
 - Roots of intimate partner violence and family violence;
 - Principles of "safety first" for victims of domestic and sexual violence, stalking and human trafficking;
 - Healthy relationships;
 - Principles of providing social services to diverse populations;
 - Public program planning, development, grant-writing, budgeting and management;
- Effective and supportive leadership and management skills and demonstrated success modeling healthy relationships.
- Strong interpersonal and communication skills (verbal and written).
- Demonstrated success in writing and attaining grants.
- Experience reading, analyzing and interpreting journals, governmental regulations, business correspondence and instructions.
- Effective planning and organizing skills including strong project management skills.
- Proficiency in Microsoft Office Suite.
- Valid Driver's license and proof of automobile insurance.

We offer a competitive salary & benefits package.

To Apply:

For confidential consideration, please submit a resume and cover letter to: karen.turner@expresspros.com