



ANDVSA
Alaska Network on Domestic Violence
& Sexual Assault

Main Office
130 Seward St. #214
Juneau, Alaska 99801
Phone: (907) 586-3650
Fax: (907) 463-4493

Sitka Office
PO Box 6631
Sitka, Alaska 99835
Phone: (907) 747-7545
Fax: (907) 747-7547

Anchorage Office
431 W. 7th Ave. #205
Anchorage, AK 99501
Phone: (907) 297-2860
Fax: (907) 279-2451

Public Policy Specialist

37.5 hrs/week, Exempt Position - *Salary Range \$52,000 - \$60,000

*Salary negotiable for candidate with extensive experience and education

The Public Policy Specialist is an important member of our team helping us to craft and inform public policy that directly impacts sexual and domestic violence survivors, their families, and our communities. This position reports to the Executive Director and is based in Juneau with in-state and national travel.

Major Areas of Responsibility

Research, Monitor, and Inform ANDVSA Prioritized Policy Projects

- Monitor and respond to Network prioritized state departmental regulations that affect victims of domestic violence and sexual assault. Troubleshoot and advocate on ongoing regulatory and other policy issues, working with partner stakeholders, state officials, organizations with which the Network has MOUs, and other resources.
- Collaborate with ANDVSA staff on ANDVSA prioritized policy efforts.
- Participate in statewide projects by representing ANDVSA on committees and on task forces.
- Work closely with ANDVSA program directors to ensure greater coherence between policies, proposed legislation, and practices.

Provide Technical Assistance to Member Programs and Partners

- Serve as ANDVSA staff to legislative and policy committee by attending meetings, taking and disseminating minutes, and researching key issues.
- Work with the Executive Director on state and federal legislative and budget items; coordinate analysis and planning efforts with other agencies and organizations; research various policy and legislative topics, and ensure Executive Director and member programs are fully informed.
- Provide technical assistance to and consultation with local domestic violence service providers and allied professionals throughout Alaska. Technical assistance may include on-site support as well as telephone consultation, research and provision of resource materials such as policy advocacy training resources.

Track and Monitor Federal Policy Trends

- Liaise with national advocacy groups to ensure Alaska is represented in national conversations.
- Keep member programs informed of federal trends. Track federal policy action requests and resources, and organize and disseminate to members.
- Assist with preparing for policy advocacy in Washington, DC during policy advocacy days.

Provide Technical Support During Legislative Session

- Provide talking points and briefing notes to the Executive Director to inform public and written testimony.

Member Programs

Anchorage AWAIC, STAR Bethel TWC Cordova CFRC Dillingham SAFE Fairbanks IAC Homer SPHH Juneau AWARE
Kenai LeeShore Center Ketchikan WISH Kodiak KWRCC Kotzebue MFCC Nome BSWG Petersburg WAVE
Seward SeaView Community Services Sitka SAFV Unalaska USAFV Utqiagvik AWIC Valdez AVV



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- Identify and collaborate with other key stakeholders and interest groups to identify opportunities for greater advocacy.
 - Support member programs to effectively mobilize and testify during legislative session.

Other Responsibilities

- Provide monthly internal report
- Provide monthly policy update when state legislature is not in session
- Contribute to ANDVSA external communications
- Contribute to producing at least two documents in one fiscal year for external consumption
- Assist ED and other team members on special projects as requested
- Contribute to achieving the goals and objectives of ANDVSA's strategic plan

Qualifications

Skills and experience

- Advanced degree preferred
- Demonstrated desk and policy research skills
- Demonstrated knowledge and understanding of legislative processes and procedures; AK legislative processes preferred
- At least three years' experience in social justice and systems advocacy work; specific work on domestic violence and sexual assault issues preferred
- Understanding of issues of cultural and socioeconomic diversity as they apply to domestic & sexual violence prevention, intervention, and services

Personal attributes

- Creative and critical thinking skills
- Ability to work both independently and cooperatively
- Willingness to adhere to the Network's philosophy, policies and procedures
- Willingness to engage in anti-racism and anti-oppression work
- Commitment to the elimination of personal and societal violence in the lives of all Alaskans

To Apply: Please submit a current resume and cover letter to mswoboda@andvsa.org with "Policy Specialist" in the subject line. Applications will be reviewed on a rolling basis and first round interviews will take place mid-July.

ANDVSA is an Equal Opportunity Employer. This means that all persons are eligible to be employed without regard to their sex, sexual orientation, race, religion, disability, age, ancestry, serious medical condition, gender identity, or national origin. We welcome and encourage applicants from diverse groups to apply including, but not limited to, Alaska Native, African American, Latino/a, Asian/Pacific Islander, survivors of DV/SA and LGBTQ+ communities.

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