

**Rape Counseling Services of Fresno**  
**Position Description: PREA Victim Advocate**  
**Position Status: Full-Time, Non-Exempt**

*Location: Fresno Office, but may respond to other cities within Fresno County*  
Salary: \$2,860.00/monthly

**Job Summary:**

Full-Time, PREA Victim Advocate position provides crisis intervention, advocacy services and referrals to victims of sexual violence within detention facilities located in Fresno County. The PREA Advocate will work closely with the Advocacy Manager to develop and sustain relationships with correctional staff and detention facility's PREA Compliance Manager or designee, VALOR and Just Detention International (JDI).

**Skills, Knowledge and Ability:**

- Maintain confidentiality
- Ability to relate effectively with professionals, the business community, agency contractors and clients
- Ability to address crisis and problem-solve effectively
- Ability to work as a team member, as well as independently
- Ability to provide in-services to our community partners, but also present in a group setting.
- Ability to work under pressure, manage and meet deadlines
- Awareness of and sensitivity to the cultures represented in Fresno County
- Competitive applicants will be organized and detail-oriented
- Excellent organizational, written and oral communications skills
- Knowledge of dynamics of sexual assault
- Computer skills to include the creation of such documents as service flyers, spreadsheets, reports, etc.

**Essential Functions:**

- Provides crisis intervention, crisis counseling, and advocacy services
- Completes safety-plan assessments and referrals
- Conducts and assists with confidential, written correspondences to and from RCS Fresno's advocates (*pursuant to CAL. EVID. CODE 1035.4 Privileged Communication*)
- Conducts and assists with follow-up and case management services
- Provide advocacy and accompaniment services when responding to emergency crisis calls with law enforcement agencies and health care providers
- Maintain accurate client documentation, files and data entry
- Meet with detention facility personnel on a regular basis to address any questions, concerns and/or evaluate service delivery protocols
- Participate in PREA-related trainings, webinars and meetings
- Assist in developing and obtaining MOU's with local detention facilities
- Participate in community education and outreach efforts
- Fulfill other duties as assigned to ensure the effective operation of RCS, including, but not limited to, crisis intervention, prevention education, community education, etc.
- Attend mandatory monthly staff meetings, Human Relations training, PREA Advocate monthly meetings, Individual monthly PREA calls with Valor and JDI, SART Meetings and other community partner meetings, as determined by the  
RCS Fresno's Advocacy Manager. Participate in mandatory sexual assault related trainings, webinars and RCS Fresno's Sexual Assault Counselor Trainings related to PREA.

**General Requirements:**

- Bachelor's degree with one year's experience working with survivors of sexual assault (preferred)
- Ability to motivate, lead, work with diverse community groups in a variety of settings
- Experience developing strong healthy relationships informed by the application and modeling of appropriate boundaries with all program partners

- Ability to speak well in front of groups and present oneself as a professional representative of the agency
- Demonstrated experience in group facilitation (for example: 40 hour training)
- Ability to work independently, manage time and tasks effectively

**Other required qualifications:**

- Consistency, punctuality, and enthusiasm
- Understanding of RCS Fresno's mission and ability to maintain appropriate boundaries with clients in all circumstances
- Reliable transportation, valid California Driver's License and proof of insurance
- Fingerprint clearance required
- Successful completion of U.S. Department of Justice Form I-9
- Bilingual (Spanish/English) preferred
- Ability to lift supplies up to 10 lbs. to waist height
- Completion of RCS Fresno's Sexual Assault Counselor Training within 6 months of employment (if not before)

**Working Conditions:**

Work is performed in a normal office setting, detention facility, courtroom, hospital emergency Room and/or other related environments with clients who are in crisis and experiencing emotional and/or physical duress.

**Responsible to: Advocacy Manager**

*Because RCS-Rape Counseling Services of Fresno values diversity, we welcome and encourage applicants from diverse racial groups, including but not limited to African-American, Latina(o), American Indian, and Asian, and/or sexual orientations (e.g., lesbian, gay, bisexual, transgender), as well as people from different national origins, religions, ages, and disability status. It is the policy of RCS to provide equal opportunity for all employees and applicants for employment without regard to race, color, creed, religion, gender, sexual orientation, national origin, age, marital status, mental or physical disability, pregnancy, military or veteran status, or any other basis prohibited by state or federal law. RCS is an Equal Opportunity Employer.*

**To apply: Email a cover letter describing relevant qualifications and experiences; resume; and three references to:**

**Samantha R. Rosas, Administrative Support Manager**

**259 N. Blackstone Avenue**

**Fresno, CA 93701**

**sromero@rcsfresno.org**

**Deadline for Submission: 10/07/2022**

**Anticipated Start Date: 10/17/2022**