

Job Announcement
Rape Counseling Services of Fresno
Position Description: Educator
Position Status: Full-Time, Non-Exempt
Location: Firebaugh Office, but may respond to other cities within Fresno County
Salary: \$2,860.00/monthly

Job Summary:

Full-Time, Educator will be responsible for the development and fulfillment of agency and community education activities, including community outreach, sexual violence interventions and prevention strategies in Fresno County. Also help connect and serve our local community, by providing a means of awareness to the services that are available to assist them in their day to day lives in the areas of health, safety, and social issues.

Skills, Knowledge and Ability:

- Ability to relate effectively with professionals, the business community and agency contractors and clients
- Ability to address crisis and problem-solve effectively
- Ability to work as a team member, as well as independently
- Ability to work under pressure, manage and meet deadlines
- Awareness of and sensitivity to the cultures represented in Fresno County
- Excellent organization skills, written and oral communication skills
- Knowledge of dynamics on sexual assault
- Computer skills to generate and develop documents such as spreadsheets, reports, brochures, charts, and measurement outcome-based materials (i.e. surveys, pre/post tests), etc.

Essential Functions, but not limited to:

- Develop/administer presentations on sexual assault prevention for service clubs, community groups, colleges, civic organizations, businesses and the faith-based community
- Conduct agency outreach efforts
- Meet community and prevention education goals set by agency by the end of the fiscal year
- Prepare monthly reports on grant objectives and ensure grant compliance
- Assist in media inquires, interviews, and coordination of outreach campaigns in conjunction with Programs Director
- Establish and maintain effective and cooperative working relationships with other organizations, professionals, contractors, agency volunteers, staff, and to adhere to and ensure support of the agency's mission, vision and philosophy
- Exercise political acumen when dealing with other organizations, professionals, contractors and volunteers
- Maintain confidentiality related to program offering
- Fulfill other duties as assigned to ensure the effective operation of RCS, including, but not limited to, crisis intervention, prevention education, community education, etc.
- Attend mandatory monthly staff meetings and community partner meetings, as determined by the Programs Director

General Requirements:

- Bachelor's degree with one year's experience working with survivors of sexual assault (preferred)
- Ability to motivate, lead, work with diverse community groups in a variety of settings
- Experience developing strong healthy relationships informed by the application and modeling of appropriate boundaries with all program partners
- Ability to speak well in front of groups and present oneself as a professional representative of the agency
- Demonstrated experience in group facilitation (preferred)
- Demonstrated excellent writing ability; public speaking skills; intermediate to advanced computer skills

- Ability to work independently, manage time and tasks effectively

Other required qualifications:

- Consistency, punctuality, and enthusiasm
- Proficiency in computer skills
- Understanding of RCS Fresno's mission and ability to maintain appropriate boundaries with clients in all circumstances
- Reliable vehicle, valid California driver's license and proof of insurance.
- Fingerprint clearance required
- Successful completion of U.S. Department of Justice Form I-9
- Bilingual (preferred)
- Ability to lift supplies up to 10 lbs. to waist height.
- Completion of RCS Fresno's Sexual Assault Counselor Training within 6 months of employment (if not before).

Working Conditions:

- Work is performed in an office setting, exhibitor at events, and provide presentations to local agency/community partners. Due to COVID-19 restrictions, we continue to work a hybrid schedule where we work in office and from home.

Responsible to: Programs Director

Because RCS-Rape Counseling Services of Fresno values diversity, we welcome and encourage applicants from diverse racial groups, including but not limited to African-American, Latina(o), American Indian, and Asian, and/or sexual orientations (e.g., lesbian, gay, bisexual, transgender,) as well as people from different national origins, religions, ages, and disability status. It is the policy of RCS to provide equal opportunity for all employees and applicants for employment without regard to race, color, creed, religion, gender, sexual orientation, national origin, age, marital status, mental or physical disability, pregnancy, military or veteran status, or any other basis prohibited by state or federal law. RCS is an Equal Opportunity Employer.

To apply: Email a cover letter describing relevant qualifications and experiences; resume and three references to:

Samantha R. Rosas, Administrative Support Manager

259 N. Blackstone Avenue

Fresno, CA 93701

sromero@rcsfresno.org

Deadline for Submission: 4/11/23

Anticipated Start Date: 5/1/23